



# Getfeedback

## Test User Occupational Ability

### Certificate of competence in Occupational Testing

Occupational testing is becoming increasingly prevalent as organisations strive to improve the accuracy of recruitment decisions and enhance the impact of development programs. In order to make the best use of tests and ensure that they are used safely, ethically and fairly the British Psychological Society (BPS) has set down standards of practice, which test administrators' must adhere to, in the Certificates of Competence in Occupational Testing.

#### What is Accreditation?

Test User Occupational Ability accreditation provides HR professionals with the knowledge and skills to select, administer, interpret and provide feedback on the results of ability assessments.

Ability tests provide insight into an individual's intellectual horsepower and are most commonly used in recruitment and selection. Ability tests can be used to assess a range of skills, but commonly are used to assess verbal, numerical and logical reasoning.



The  
British  
Psychological  
Society

#### What does the course cover?

The main objectives of this course are to enable participants to:

- Understand the role of psychometrics in occupational settings and be aware of the benefits and limitations of their use
- Discriminate between good and poor psychometric tests
- Select appropriate tests
- Administer tests
- Interpret test scores
- Give feedback to test-takers
- Understand the key ethical and legal issues relating to psychometric testing.

#### How is the course delivered?

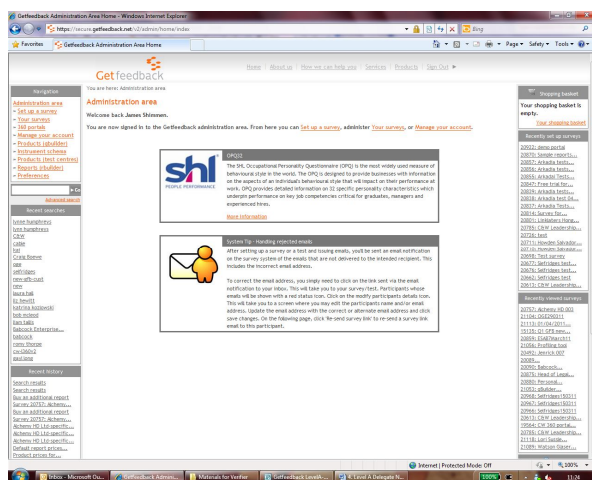
Getfeedback's test user course is delivered with a blended learning approach. On sign up participants will be provided course contents along side an introduction telephone call with the course tutor who will be available to support participants throughout. Participants can then learn at a pace that suits their needs. Knowledge and skills will

be assessed through coursework and through a face-to-face assessment at the end of the course. The face-to-face assessment will comprise of a multi-choice exam and test administration and feedback exercises.

The course notes will provide participants with the information they will need to support the learning throughout the course. These cover the basic principles of testing, define the various types of test available and give an introduction to the statistics which are fundamental to the use of tests.

## Getfeedback Online Test Administration System

As part of the course participants will also be provided with access to Getfeedback's online assessment system at no additional charge. On completion of the course participants will be able to continue to use this to set up and administer assessments for their own needs.



## What next?

To receive our full catalogue of psychometric tests or discuss which tests are best suited to your requirements, please email us at [info@getfeedback.net](mailto:info@getfeedback.net) or call us on 01491 845536.

## AT A GLANCE

- Test User course is designed for HR professionals
- Provides the knowledge and experience required to satisfy the requirements of the Test User Occupational Ability certificate
- On completion participants are eligible to administer, interpret and provide feedback on ability tests.
- Blended learning experience allows participants to learn at their own pace
- Maximum course duration not recommended to exceed 3 months
- Course tutor provided to support participants throughout process
- Course focuses on the administration and assessment of the Watson Glaser
- Assessed through coursework, and face to face open book exam and practical exercise
- Includes complimentary access to Getfeedback online assessment system