

Core Skills Programme Project Management

Course Outline

Introduction

Projects which are initiated by a project sponsor are often lead by managers who do not have the required knowledge of project management techniques and so are often late in delivery and over budget.

For

This programme is for people who need to run projects that are complex in nature and in which there are multiple stakeholders from different clients, businesses, departments or teams.

Objectives

To enable delegates to successfully lead a project throughout its whole lifecycle, so that it is completed according to the time, budget and resource constraints allocated to it.

Course Content/ Learning Components

The programme covers aspects such as:

- Manage different types of project using a generic project management process
- Select and use appropriate project planning tools
- Assess the risk of a project plan and its feasibility
- Run projects to budget and time constraints
- Build and lead project teams
- Assess the progress and success of projects
- Manage the various stakeholders of a project

The programme is a mixture of individual work, group discussion and exercises, together with lively input from the tutor.

Competencies Addressed

The following primary competencies and success factors will be addressed in the course:

- Working with Others: Building Relationships.
- Organizing Work and Time: Planning and Organising.

Duration

The course is run over 2 days.